

MEMO TO HIRE FULLTIME FACULTY

Date:

To: Dr. Christine Sapienza, Provost and SVPAA

From:

CC:

RE: Memo to Hire FullTime Faculty

I recommend that (Title/Name)
be issued a contract for:

One Year(12 month)

Academic Year (9 month)

Semester(s) (list)

Other

Beginning :

The full year (12 month)

at the salary of

The academic year(9 month)

at the salary of

The semester:

at the salary of

Budget Line for Salary