

# Submitting Your Course for Diversity, Equity, & Inclusion (DI) Designation: A Step-by-Step Guide

## Introduction

Achieving a Diversity (DI) course designation is a meaningful way to highlight Jacksonville

initiative brings together varied expertise and viewpoints to develop a thorough and well-organized course. This approach ensures that the course not only meets university and DEI requirements but also enriches the educational experience for students.

Once the course collaboration process is complete, the newly crafted course will be reviewed by the Experiential Learning (EL) Committee, which includes faculty, staff members, and administrators. The committee will carefully evaluate the course materials, learning objectives, assessments, and overall structure to ensure they meet university standards, and the DEI criteria outlined in the DEI Course Approval Form. This comprehensive review process allows the committee to provide valuable feedback and recommendations to refine and enhance the course before final approval.